

**September 29, 2022 Board Meeting**

- 1.) **President Calls the Work Session to Order – 6:30 p.m.**
- 2.) **Flag Salute**
- 3.) **Roll Call**
- 4.) **Statement of Presiding Officer**
- 5.) **Discussion/Review of Committee Meetings**
- 6.) **Conclusion of Work Session Meeting**
- 7.) **Board President Calls the Special Meeting to Order**
- 8.) **Report of the Board President**
- 9.) **Report of Superintendent – MOA between the BOE and Local Law Enforcement  
Virtual/Remote Learning Plan**
- 10.) **Report of the Board Attorney**
- 11.) **Minute Approval: July 26, 2022 – Special Meeting (posted on the website)**
- 12.) **Committee Reports:**
  - Finance: Kevin Lim- Tuition Reimbursement, Salary Adjustments, Transportation Agreement (Cliffside Park), Special Education Contracts, Nonpublic School Nursing Contract, Payroll (8/15, 8/30, 9/15), Monthly Financial Reports, Professional Development Visitations, M1 & Comprehensive Maintenance Plan, Budget Transfers**
  - Buildings & Grounds: Charlie Shin –Recreation Dept. Basketball Programs, PTA Monthly Schedule, United Taekwondo Tournament (11/5/22), Garden State Kendo (12/3/22), “Hoop Shoot” (11/19/22)**
  - Personnel: Eun Min- Resignations (3), Maternity Leave Requests (2), Classroom Aides (2), Cafeteria Aides (3), Leave Replacement (ECC), Middle School XC Coach, Weight Room Coordinators, After-School Option II Personnel (LS & HS), BSI Teacher (LS), Substitute Teacher**
  - PTA/PTSA Liaison: Soo Chung – Update on PTA Organization**
  - Student Activities/Field Trips: Eun Min - NJPAC Poetry Festival (10/21), ECC Field Trips (10/18, 10/25), Environmental Club (10/8, 10/15, 10/29, 11/6), Lindbergh Field Trips (10/20, 10/21, 10/25)**
  - New Business: Resolution approving the MOA between the BOE and Local Law Enforcement  
Submission of the Virtual Learning Plan to the County Office**
- 13.) **Audience Participation: Limited to 3 minutes per participant (Policy #9322)**
- 14.) **Closed Session – Other Matters**
- 15.) **Adjournment**

Dr. Matarazzo called the work session to order at 6:30 p.m.

The assemblage saluted the Flag.

Board Members: T. Matarazzo, E. Min, S. Chung, A. Garcia, J. Kim (absent), K. Lim, P. Longo, J. Mattessich, C. Shin  
Dr. Cirillo, Alex Kondovsky, Sarah Kim, Esq.

The Board President read the Statement of Presiding Officer. The meeting was advertised in The Record on September 15, 2022.

**Finance:**

Kevin Lim, Finance Committee Chairman, and the Finance Committee members Soo Chung and Charlie Shin met in a committee meeting on September 15<sup>th</sup> to go over the district's monthly finance matters. Mr. Lim will meet with the district's new auditing firm on October 20<sup>th</sup>.

**Buildings & Grounds:**

The auditorium lighting at the high school has been upgraded. The district is working on doing the same for the Lindbergh School auditorium. Mr. Shin inquired about obtaining a COI for any organization utilizing our school facilities.

**Personnel:**

Mrs. Min met with the personnel committee prior to the meeting. Mr. Shin asked about the number of personnel resignations. Option II personnel criteria was discussed. Dr. Cirillo remarked that the Option II programs/personnel are funded by grant money.

**Negotiations:**

Anieska Garcia reported that negotiations for all the district's unionized personnel has been completed.

**Curriculum:**

Peter Longo, Curriculum Chairman, inquired about updating the district's textbooks. There are seven major areas of curriculum that must be revised beginning this school year.

**PTA/PTSA Liaison:**

New officers will be introduced during the public portion of the meeting.

**Student Activities/Field Trips:**

No rain dates are provided for the October field trips. It is too difficult to reschedule transportation at the last minute. Transportation for field trips is provided by certified bus companies. The school buses are fitted with 3- point lap and shoulder seat belts for each student.

Chaperones on the trips are staffed by our teacher aides and teacher volunteers.

**Back-to-School Night at Lindbergh School:**

Dr. Cirillo mentioned that there was a technical "glitch" in our Genesis email program that has since been resolved. This accounted for the reason some of our parents did not receive notification about the Back-to- School program.

The work session concluded at 6:50 p.m.

The public meeting will now be called to order.

The Board of Education met in a Special Meeting on Thursday, September 29, 2022 at the Early Childhood Center, 270 First Street, Palisades Park, NJ.

Dr. Matarazzo called the Special meeting to order at 6:55 p.m

In attendance. T. Matarazzo, E. Min, S. Chung, A. Garcia, K. Lim, P. Longo, J. Mattessich, C. Shin,  
Dr. Matarazzo, Alek Kondovski, Sarah Kim, Esq.  
Jason Kim is absent.

**Report of the Board President:**

Dr. Matarazzo commended all the teachers and staff members for a successful "Back-to-School" nights at Lindbergh Elementary School (9/13/22) and the Jr/Sr High School (9/15/22).

**Report of the Superintendent:**

Dr. Cirillo announced that a delegation from "Gugak National High School" Seoul, South Korea will arrive at the Jr/Sr High School at 9:30 a.m. on October 7<sup>th</sup>. The group includes 30 students, principals and other staff members. The group will spend the day observing classes, having lunch with our students and performing a traditional Korean dance.

**Report of the Board Attorney:**

Ms. Kim is working on the contract language for the PPSA agreement.

**Minute Approval:**

Motion by John Mattessich, seconded by Eun Min to accept the minutes of the 7/26/22 meeting.

Roll Call: Matarazzo, Min, Garcia, Lim, Longo, Mattessich, Shin. Soo Chung abstained. Jason Kim is absent. Motion passes 7 – 0

**Committee Reports:**

**Report of the Finance Committee – Mr. Kevin Lim, Chairperson**

1.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following staff members for tuition reimbursement:

- Shamainie Beck – Rutgers University – 6 credits
- Jenny Busanic – William Paterson University – 3 credits
- David Cho – Columbia University – 6 credits
- Vera Csizmadia – William Paterson University

- Jaclyn Jacobs – Rutgers University – 9 credits
- Chanmi Lee – Montclair State University – 6 credits
- Sheila Nastasi – American College of Education – 7 credits
- Laurie Nova – Felician University – 3 credits
- Nicole Ostuni – American College of Education – 7 credits
- Matthew O’Toole – Felician University – 3 credits
- Eimy Padron – Georgian Court University – 3 credits
- Sierra Rosa – William Paterson University – 6 credits

**Note:** Tuition reimbursement shall be provided only for coursework Related to the employee’s current job responsibilities.

2.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following salary adjustments:

Leslie Rodas

Current: Step 4/5 - \$55,031.00 (BA+15)

Adjustment: Step 5/6 - \$61,095.00 (MA)

Laurie Nova

Current: Step 6/7 - \$58,040.00 (BA+15)

Adjustment – Step 7/8 - \$65,035.00 (MA+15)

3.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following payrolls:

- 08/15/22 \$160,026.58
- 08/30/22 \$147,006.92
- 09/15/22 \$824,814.70
- 09/30/22 \$836,131.25

4.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the renewal of a Joint Transportation Agreement with the Cliffside Park Board of Education for the transportation of the district’s vocational students during the 2022-2023 school year:

- Applied Technology \$ 97,200.00 9 students
- Hackensack Academies \$ 64,260.00 17 students
- Englewood School of Choice \$ 86,940.00 23 students
- Teterboro Academies \$ 64,260.00 17 students
- Paramus (BCC) \$ 21,600.00 2 students
- Northern Valley (Old Tappan) \$ 10,800.00 1 student

**\$345,060.00**

5.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following out-of-district tuition contracts for the 2022-2023 school year:

- Washington South, Paramus \$80,190.00 + 1.1 aide @ \$49,500.00
- Sage Alliance, Rochelle Park \$66,759.00
- Neptune Township, Neptune \$15,300.00 (State mandated)
- Windsor Learning Center, Pompton Lakes \$70,350.00 X 2 students

6.) RESOLVED that the Board upon the recommendation of the Superintendent enters into an Agreement with the Bergen County Department of Health Services for the furnishing of health services of a technical and professional nature to non-public schools in the district during the 2022-2023 school year.

**Total Entitlement of State Aid: \$41,888.00**

The District will reimburse the County DOH as follows:

- Nursing Oversight Fee: \$15.00 per student \$5,610.00
- Calibration of audiometer for 2022/23 school year \$ 50.00
- Bergen County Administrative Fee – 3% of State Aid \$1,256.64
- Due to the Bergen County DOH Services **\$6,916.64**

Board of Education Revenue:

- Board Administration Fee – 3% of State Aid \$1,256.64
- Equipment & Supply Deduction \$ 45.00

Balance to be used by the BOE for Nursing Services: **\$33,669.7**

7.) RESOLVED that the Board of Education upon the recommendation of the Superintendent to accept the financial report of the HS Student Activities Account, month ending 08/31/22.

8.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the following Professional Visitation requests:

- Ive Pavin “Fort Athletic Club”, Oceanport NJ – 3<sup>rd</sup> Annual NJBCA Coaches Clinic: \$150.00
- Will Hutchinson – Same as Above - \$150.00
- Beth VanAlstine – “NJALC Fall Symposium” – Virtual: \$145.00

9.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves salary adjustments for the districts Tech Support Staff, Ryan Van Alstine and Ken Jordan, retro to July 1, 2022.

10.) RESOLVED that the Board of Education upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending July 31, 2022.

Furthermore, the Board certifies that in accordance with N.J.A.C. 6:20-2A (10 e) that no major account or fund in the 2022/23 budget has been over-expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
(Full report on file in the Board Office)

11.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the September 2022 bill list in the amount of \$873,511.02:

- Fund 10 (General/Current) \$711,904.82
- Fund 20 (Special Revenue) \$161,606.20

**\$873,511.02**

12.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the budget transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator to make budget transfers between line items, and to make additional transfers as necessary between the monthly meetings of the Board.

Resolution Nos: 1 through 12 adopted: 8 – 0

**Report of the Buildings & Grounds Committee – Mr. Charlie Shin, Chairman**

1.) RESOLVED that the Board upon the recommendation of the Superintendent approves the use of the high school gym on Saturday, November 12, 2022 for a Taekwondo demonstration sponsored by "Fairview United Taekwondo".

- Set-up 8:00 a.m. – 9:00 a.m.
- Group I 9:00 a.m. – 10:30 a.m.
- Group II 11:00 a.m. – 12:30 p.m.
- Group III 1:00 p.m. – 2:30 p.m.
- Total number of participants: 60. Age range: 5 – 18 years old
- Clean-up 3:00 – 4:00 p.m.

- 2.) RESOLVED that the Board upon the recommendation of the Superintendent approves the use of the Lindbergh School gym and the High School gym by the **Palisades Park Recreation Department** as per the following schedule:

**Lindbergh School gym** for Grades K-5 Basketball Camp for the following dates & times:  
October 4, 11, 18, 25 & November 1, 15, 22, 29  
6:30 PM to 8:30 PM

**PPHS gym** for Grades 6-8 Basketball Camp for the following dates & times:  
October 6, 12, 20, 26 & November 3, 9, 17  
6:00 PM to 8:00 PM

- 3.) RESOLVED that the Board upon the recommendation of the Superintendent approves the annual meeting dates for the **PTA organization** at the Lindbergh School cafeteria as per the following schedule:

Mondays: (6:00 – 8:00 p.m.)

September 26	January 9
October 3	February 6
October 17	March 6
October 24	April 3
November 14	May 1
December 5	June 5

- 4.) RESOLVED that the Board upon the recommendation of the Superintendent approves a request from the **Palisades Park Elk's Club** for a "Hoop Shoot" event at the High School gym on Saturday, November 19<sup>th</sup> from 8:30 a.m. – 11:00 a.m.

- 5.) RESOLVED that the Board upon the recommendation of the Superintendent approves a request from "**Garden State Kendo Alliance**", Palisades Park for the use of the High School gym on Saturday, December 3<sup>rd</sup>.

Event: Kendo tournament

Time: 12:30 p.m. – 7:00 p.m. (including set-up and clean-up)

Number of participants (including spectators & helpers): 80 – 100

**Note:** All applicants will forward a Certificate of Liability Insurance to the Board Office, a non-refundable security deposit, and reimbursement to the BOE for any custodial overtime incurred.

Resolution Nos. 1 through 5 adopted: 8 - 0



**Report of the Personnel Committee – Eun Min, Chairperson**

- 1.) RESOLVED that the Board upon the recommendation of the Superintendent accepts the resignation of Anka Fioravanti, BSI teacher @ Lindbergh Elementary School, effective 08/29/2022.
- 2.) RESOLVED that the Board upon the recommendation of the Superintendent accepts the resignation of Scarly Elmera, special education teacher @ Lindbergh Elementary School, effective 11/04/2022.
- 3.) RESOLVED that the Board upon the recommendation of the Superintendent accepts the resignation of Tracey Curbelo, Cafeteria Aide @ L.S., effective 09/10/2022.
- 4.) RESOLVED that the Board upon the recommendation of the Superintendent approves a family leave request for Stefanie Emmerling, Lindbergh School teacher, effective October 11, 2022. Stefanie's anticipated return to district is at the end of March 2023.
- 5.) RESOLVED that the Board upon the recommendation of the Superintendent approves a family leave request for Talar Minoyan, Lindbergh School teacher, effective January 27, 2023. Talar will return to the district at the start of the 2022/2023 school year.
- 6.) RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of the following classroom aides:

MaryAnn Baldo  
Palisades Park, NJ  
Effective: 09/21/22 @ Lindbergh School

Hee Jin Kim  
Palisades Park, NJ  
Effective: 10/03/22 @ Early Childhood Center

- 7.) RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of the following cafeteria aides:

Zoila Lopez  
Palisades Park, NJ  
Effective: 09/19/22 @ Early Childhood Center  
3.5 hours per diem/\$15.00 per hour

Cont'd

Luz Pelaez  
Palisades Park, NJ  
Effective: 09/08/22 @ Lindbergh School  
3.5 hours per diem/\$15.00 per hour

Iveth Villanueva  
Palisades Park, NJ  
Effective: 10/14/22 @ Lindbergh School  
3.5 hours per diem/\$15.00 per hour

- 8.) RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of the following leave replacement teacher:

Isabella Ostuni  
Muhlenberg College  
Replacing Shinae Chung (ECC)  
09/01/22 – 12/01/22  
Step 1 BA - \$56,030.00

- 9.) RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of Dennis Martinez as the Middle School XC Coach. Stipend: \$2,987.00

- 10.) RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of Joseph Galeazza and John Wiseman as Weight Room Coordinators at \$35.00 per hour, not to exceed 10 hours per week.

- 11.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following BSI appointment at the Early Childhood Center:

Christine Yi  
Leonora, NJ  
Montclair University  
Elementary Education K – 6  
Step 1 BA - \$56,030.00  
Effective: 10/03/2022

12.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following "After School – Option II" personnel at Lindbergh Elementary School:

**Lead Teacher:**

Jennifer Velardo

**Teachers – Academic Program (62 students are enrolled)**

- Michele Lee – Grade 4
- Jessica Janiec – Grade 4
- Malinda O'Reilly – Grade 5
- Matthew O'Toole – Grade 5
- Jen Varleas – Grade 6
- Karla Campos – Grade 6
- Substitute – Steve Colosimo

**ESL Reading and Writing Program (Enrollment pending)**

- Hana Veszelovsky
- Seon Lee
- Ebet Diaz
- Jackie Oh

**Art and Gifted & Talented**

- Amy Vass

13.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following "After School – Option II" personnel at the Jr/Sr High School:

**Palisades Park Jr/Sr Lead Teachers**

- Mascolo
- Retkwa

**Mentorship**

- - J. Dellosa      Wajda
- - Berman        Messina
- - Pavin          Rosa
- - Rengifo        Ko
- - Gaudio         Rosado

Cont'd

**Option II**

- J. Dellosa
- Rosado
- Wajda
- LaPira
- Pecorelli
- Gaudio
- Sterni

**MS Intervention**

Rosado

**Community Outreach/Translation**

- Rosado
- Wajda
- Ko
- Rengifo
- Farnese

14.) RESOLVED that the Board upon the recommendation of the Superintendent approves the appointment of Lina Ramirez as a classroom aide at the Jr/Sr High School. This position is effective September 26, 2022. Hours: 8:30 a.m. - 1:38 p.m.

15.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following Substitute Teacher for the 2022-2023 school year:

Mary K. Rogan  
Le Moyne College  
BA – Psychology  
Effective: 10/03/2022

Resolution Nos. 1 through 15 adopted: 8 – 0

Dr. Matarazzo recused on No. 13 – James Mascolo

Report of Student Activities/Field Trips – Eun Min, Chairperson

1.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following field trip request for Preschool students:

- Date: October 18, 2022
- Time: 9:30 a.m. – 12:30 p.m.
- Destination: Abma's Farm, Wyckoff
- Cost per student: \$25.00

2.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following field trip request for Kindergarten students:

- Date: October 25, 2022
- Time: 9:30 a.m. – 12:30 p.m.
- Destination: Abma's Farm, Wyckoff
- Cost per student: \$25.00

3.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following field trip request for First Grade students:

- Date: October 25, 2022
- Time: 9:30 a.m. – 2:00 p.m.
- Destination: Secor Farms, Mahwah
- Cost per student: \$29.00

4.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following field trip request for Second Grade students:

- Date: October 21, 2022
- Time: 10:00 a.m. – 1:00 p.m.
- Destination: Health Barn USA, Ridgewood
- Cost per student: \$32.00

5.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following field trip request for Third Grade students:

- Date: October 20, 2022
- Time: 9:00 a.m. – 2:00 p.m.
- Destination: Demarest Farms
- Cost per student: \$31.00

6.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following field trip request for Fourth Grade students:

- Date: October 21, 2022
- Time: 9:30 a.m. – 1:00 p.m.
- Destination: Abma's Farm, Wyckoff
- Cost per student: \$33.00

7.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following field trip request for students in AP Literature/Creative Writing:

- Date: October 21, 2022
- Time: 8:35 a.m. – 2:15 p.m.
- Destination: NJPAC, Newark
- Program: "Dodge Poetry Festival"
- Cost per student: \$25.00

8.) RESOLVED that the Board upon the recommendation of the Superintendent approves the following field trip requests for the Environmental Club:

- Date: October 8, 2022
- Time: 10:00 a.m. – 1:00 p.m.
- Location: Lake Deforest Reservoir, Clarkstown, NY
  
- Date: October 15, 2022
- Time: 10:00 a.m. – 1:00 p.m.
- Location: Oradell Reservoir
  
- Date: October 20, 2022
- Time: 9:00 a.m. – 12 Noon
- Location: Lincoln Park West, Jersey City
  
- Date: November 6, 2022
- Time: 10:00 a.m. – 1:00 p.m.
- Location: Ben Porat Yosef School, Paramus

No cost to students for Environmental trips.

All Field Trips were approved by a vote of 8 – 0.

**New Business:**

- 1.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the adoption and implementation of the 2022-2023 Uniform Memorandum of Agreement between the Palisades Park Board of Education and the local Law Enforcement Officials.

Be It Further Resolved that the MOA remains unchanged with no additional terms or provisions.

Introduced by: John Mattessich

Seconded by: Anieska Garcia

Ayes: Matarazzo, Min, Chung, Garcia, Lim, Longo, Mattessich, Shin

Absent: Jason Kim

- 2.) RESOLVED that the Board of Education upon the recommendation of the Superintendent approves the submission of a Remote/Virtual Learning Plan to the NJDOE.

Introduced by: Anieska Garcia

Seconded by: John Mattessich

Ayes: Matarazzo, Min, Chung, Garcia, Lim, Longo, Mattessich, Shin

Absent: Jason Kim

**Audience Participation:**

Dr. Matarazzo opened the meeting to audience participation:

- Council woman Stephanie Jang congratulated the new PTA officers & members. Commented that the school buildings are being well cared for and safety measures are being implemented for our students.  
New PTA President: Michele Paprota. Annual dues are \$10.00
- Neris Paporters: The Lindbergh School digital sign is a welcome addition. Complimented on the High School gymnasium floor refinishing project. Inquired about school safety measures.
- Joseph Sperlazzo: Attended the Borough's Mayor & Council meeting, and inquired about funding for fencing repairs to Lindbergh School and to the Lindbergh School field and backstop. No funding is available was the response to Mr. Sperlazzo's inquiry.
- Barnabas Woo: Inquired if the schools have a mold problem like that at the Municipal Building.

A motion was made by J. Mattessich, seconded by A. Garcia to close audience participation and adjourn the meeting. All ayes on roll call: 8 -0. Meeting ended at 7:40 p.m.

